



Jackson Soil & Water Conservation District  
89 Alder Street Central Point OR 97502  
Telephone: 541-423-6159 Fax 541-727-7471  
[www.jswcd.org](http://www.jswcd.org)

**MINUTES NOT FINAL UNTIL APPROVED**

April 24, 2024  
Jackson Soil and Water Conservation District  
(JSWCD)  
Board Meeting

**Directors, Associates**

**In attendance:**

Katelyn Detweiler – Director  
Barbara Niedermeyer – Director  
Ron Hillers – Director  
Stan Dean - Director  
Pam Hillers – Associate Director  
Maxine Cass – Director  
Frank Baratta -Director  
Pam Hillers – Associate Director

**Staff on Zoom:**

Paul DeMaggio

**Staff:**

**In attendance:**

Jill Smedstad – Executive Director  
Trevor Morris – Business Manager  
Kim Ingram – Office Assistant  
Kora Mousseaux – Community Water Resource  
Conservationist  
Jenna Sanford – Stewardship Monitoring Coordinator  
Meghan Montgomery – Forest Resource Conservationist  
Josh Bilbao – Agricultural Resource Conservationist  
Clint Nichols – Riparian Resource Conservationist

Director Dean called the meeting to order at 4:00 pm followed by the pledge.

**Agenda**

Director Dean pointed out a couple of mistakes on the agenda and meeting minutes. These included an outdated update on the status of Maxine Cass and incomplete statement by Stan Dean under the discussion of the Watershed Steward Recognition Program. Stan questioned the protocol is for errors noticed on the agenda prior to the meeting. Trevor said that he would be the point of contact and could be contacted as soon as one hour prior to the meeting and be able to make the changes.

**March Meeting Minutes**

**A motion by Director Detweiler with a second by Director Baratta to approve the March 20th Board Meeting minutes passed unanimously.**

**Treasurers Report**

**A motion by Director Hillers with a second by Director Niedermeyer to approve the Treasurers Report passed unanimously.**

**Partnership Reports:****Rogue River Watershed Council**

Director Dean stated that RRWC is getting ready for their fund-raising event, Celebrate the Rogue on May 11<sup>th</sup>.

**NRCS**

No Report

**Commissioner Report:**

Commissioner Roberts was unable to attend.

**Financial Report:**

Trevor said everything is on schedule for the fiscal year regarding the financials. Income will hit 95% of what is projected for our tax rate income. Director Dean requested Trevor not put the items that are under budget in red.

**Quarterly Staff Reports:**

**Paul** – Taught a class on irrigation efficiency to over 40 water users at the Applegate Water Security day and continued to build partnerships with Oregon Water Resources Department and local contractors in the process. The Upper Phillips Ditch Pipeline project, of which JSWCD is providing technical assistance and contracted engineering assistance for as well as project management, went out successfully to bid, all permits were finalized, and construction has started. Worked with multiple ranches in partnership with NRCS to try to get Inflation Reduction Act (IRA) funding, and continued planning and design work for landowners within the NWQI area.

**Kim** – Reported all indoor and outdoor lights and ballasts have been upgraded through the Energy Trust of Oregon at no cost to the District.

**Meghan** – Proceeding with recruiting and hiring a Forest Conservation Technician, have 13 applicants and will review, interview, and select a candidate in the next quarter. All work completed for the SB762 Small Forestland Grant Program for post-fire restoration on the South Obenchain fire. Contractor completed all pile burning from cutting conducted in the previous year. Planning is thoroughly underway for the post-fire restoration RCPP, FRC is conducting inventory and planning for 13 landowners focused on hardwood restoration, native understory seeding, and limited conifer replanting.

**Josh** – Attended the Connect + conference. Two grants that he has been involved in, Capital Assistance for Local Farmers (CALF) and the Western SARE with Pheonix Verdant Farms, kicked off last quarter. Numerous site visits, especially in the Antelope Creek area of the NWQI footprint.

**Kora** – Closed out more rebates and got 3 more approved. Took over for Hannah facilitating Cultural Agility Training. PSP Sampling has started.

**Jenna** – Has been preparing for field season to continue Antelope Creek & Joint System Canal Water Quality Monitoring Projects. Pesticide Stewardship Partnership water quality sampling is underway for the year, and they've gotten their first few sampling days completed. Jenna has been researching software and tools to improve water quality data management, specifically focused on improving temperature data management and presentation, and has explored MiniTab and R as options, and will be having a demo and

training for Aquarius software. Jenna co-hosted the Wildlife Ecology station at Southern Oregon Regional Envirothon with Kora. She presented on her work for JSWCD's landscape-scale water quality monitoring projects, including Antelope Creek, Joint System Canal, and Pesticide Stewardship Partnership, at the Inland Rogue Biennial Review Local Advisory Committee Meeting.

**Clint** – In the last quarter, Clint worked on an OWEB grant for the Antelope Creek RM 4.3 Riparian Restoration and Water Quality Improvement Project. This project will restore 41 acres of riparian forest and convert 51 acres of flood irrigation to a pressurized irrigation system. We asked OWEB for approx. \$750k for this project which is totaling approx. \$1.7m. We have already received \$50k from the Drinking Water Providers Partnership for this project, but we were not awarded funding from the ODFW Private Forest Accord Program that we applied to at the end of December. The OWEB grant was submitted on April 29<sup>th</sup>, and we will hear the decision sometime this summer.

### **Admin Report**

Executive Director Smedstad reported that Jenna, Paul, Josh, and Clint presented at the ODA Local Advisory Committee meeting and did a great job describing our work in agricultural water quality. Staff are finalizing their annual work plan drafts to be shared with the board in May. The second and third Cultural Agility trainings are coming up on April 25 and 29. CAP working group continues to make progress on a proposal to bring to the May board meeting. Southern Oregon Regional Envirothon was a success and had over 40 youth participating on April 8<sup>th</sup>.

### **Updates**

#### **Legislative Update**

None

#### **OWEB – Small Grant Team**

Director Niedermeyer reported that grant applications open up May 17<sup>th</sup> and closes on May 31<sup>st</sup>. The team has \$85,000 to allocate for the remainder of the biennium.

#### **OACD**

None

#### **SWCC**

Notes from the April 18 meeting were provided by Director Dean.

#### **Director Elections**

Director Dean suggested that those running get into the election pamphlet and offered to help if needed.

The meeting adjourned at 4:58 pm to go into Executive Session.

#### **Executive Session:**

Executive Director annual performance evaluation – ORS 192.660(2)(i)

#### **Motion:**

1. Stan to summarize evaluation and input and discuss with Executive Director to develop an action plan.
2. Stan and Pam to debrief staff.

3. Develop policy and procedure to evaluate staff issues.

Motion:

1. Bring the remote work policy back to the Board for reconsideration.

The audio recordings for the meeting were not clear enough to discern who made and seconded the above motions.

**Agenda Build**

Watershed Steward Recognition Program.

**Public Input**

Nothing to report.

The meeting was adjourned at 5:44 pm.

Respectfully submitted by: \_\_\_\_\_ Business Manager

Minutes approved as printed:

Stan Dean \_\_\_\_\_ Date 07/01/24  
Stan Dean (Jul 1, 2024 16:30 PDT)

Approved as amended:

\_\_\_\_\_ Date \_\_\_\_\_






# 2024-04-24 Meeting Minutes

Final Audit Report

2024-07-01

Created:	2024-07-01
By:	Trevor Morris (trevor.morris@jswcd.org)
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## "2024-04-24 Meeting Minutes" History

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